



OFFICE OF THE CITY CLERK  
P.O. Box 1293  
ALBUQUERQUE, NM 87103  
PHONE (505) 768-3030 FAX (505) 768-2845  
WWW.CABQ.GOV/CLERK

RICHARD J. BERRY, MAYOR

AMY B. BAILEY, CITY CLERK

March 9, 2011

Mr. Scott Forrester  
Democratic Party of New Mexico  
3200 Monte Vista NE  
Albuquerque, NM 87106

**Re: Requests for Inspection of Public Records**

Dear Mr. Forrester:

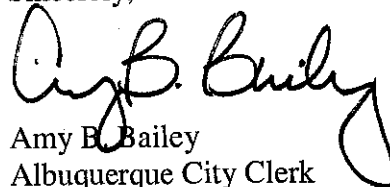
Thank you for submitting your requests for public records to the City of Albuquerque. Please be advised that on March 8, 2011, I received four (4) separate requests from you dated March 8, 2011. Two (2) of those requests were addressed to Jessica Gonzales, the Records Custodian in the Mayor's Office, the other two (2) were addressed to the Office of the City Clerk. Upon review of the four (4) letters, it appears that each letter requests the exact same documents. Specifically, the City P-30 forms for multiple City employees for March 7, 2011. If my understanding of your requests is incorrect please contact me immediately.

I have coordinated with Ms. Gonzales and she is in receipt of your request as well. Because she is the custodian of the records you seek, she will respond to this request. Accordingly, the Office of the City Clerk will not provide you with any records pursuant to this request as the Mayor's office will provide the information.

Finally, please note that while you are welcome to submit requests to any records custodian within the City of Albuquerque, it is unnecessary to provide requests for the same documents to multiple records custodians with multiple correspondences. You are welcome to direct any public records request to me at the above address and I will assure that the appropriate records custodian receives the request.

Should you have any questions or concerns, please do not hesitate in contacting me.

Sincerely,

  
Amy B. Bailey  
Albuquerque City Clerk

cc: Jessica Gonzales



March 8, 2011

City of Albuquerque  
Jessica Gonzales , Office of the Mayor  
One Civic Plaza  
PO Box 1293  
Albuquerque NM 87103

To Whom It May Concern:

Please accept this letter as a written request to inspect and copy the below listed records  
Under the New Mexico Inspection of Public Records Act, 14-2-1 NMSA 1978:

- 1) Any and all records relating to requests for leaves of absence, also known as P-30's and or vacation time from the City of Albuquerque for March 7, 2011 for the following people:

Chief Administrative Officer Rob Perry  
Chief Public Information Officer Darren White  
Director of Constituent Services Tito Madrid  
Senior Advisor to the Mayor Sara Lister  
Boards and Commission Coordinator Giselle Alvarez

If your agency does not maintain these public records, please let me know who does, and include the proper custodian's name and address.

I agree to pay any reasonable copying and postage fees of not more than \$100. If the cost for copying will be greater than this amount, please notify me. Please provide a receipt indicating the charges for each document.

DEMOCRATIC PARTY OF NEW MEXICO

# DPNM



If you chose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Forrester", written over a horizontal line.

Scott Forrester  
3200 Monte Vista NE  
Albuquerque, NM 87106  
505-934-5681 – cell  
[scott@nmdemocrats.org](mailto:scott@nmdemocrats.org)

cc: Jessica Gonzales Support Staff Coordinator , Mayor Berry's Office